

Elin Jones AC, Llywydd

Cynulliad Cenedlaethol Cymru

Elin Jones AM, Presiding Officer

National Assembly for Wales

Jayne Bryant AM
Chair
Standards of Conduct Committee
National Assembly for Wales
Cardiff Bay
CF99 1NA

Your ref:
Our ref: EJ/RH

31 January 2019

Dear Jayne

Response to the 03-18 report under Standing Order 22.9

The Commission has been asked to consider recommendations made by the Standards of Conduct Committee and the Commissioner for Standards in their 03-18 report under Standing Order 22.9.

I am aware that the Remuneration Board has also been asked to consider the recommendations and will write to you separately. However the purpose of this letter is to provide the Commission's response to these recommendations.

The Determination outlines the requirements regarding accessing the Office Cost Allowance. Members Business Support (MBS) offers advice and guidance to Members to enable them to make best use of the financial support available. MBS has developed a booklet on [how to acquire a constituency or regional office](#).

The guidance contains matters Members should take into consideration when finding an office and negotiating a lease. We therefore accept your recommendation that the Assembly Commission produces a checklist for Members which suggests areas to consider and steps to take when finding an constituency office. MBS will extend this guidance to include a checklist.

Croesewir gohebiaeth yn Gymraeg neu Saesneg / We welcome correspondence in Welsh or English

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MBS will also make adjustments to the guidance and any procedures they undertake in providing support services and processing claims in relation to allowances provided through the Determination for regional or constituency offices in line with the response of the Remuneration Board.

Yours sincerely

Elin Jones AM
Llywydd